

Final Wishes Document

How to Use This Template

This editable Final Wishes document helps you record your personal preferences for your funeral, memorial, cultural practices, and the handling of your belongings after your death. It is *not* a legal will, but it guides your family and ensures that your wishes are known. Follow the steps below to complete and use this template:

1. Fill in your details clearly

Replace all prompts with your own information, including personal details, funeral preferences, cultural instructions, and important contacts.

2. Be as specific as possible

The more detail you include venue names, music choices, rituals, or instructions for ashes—the easier it will be for your family to honour your wishes.

3. Update the document whenever your preferences change

Review your final wishes every year or after major life events (move, marriage, divorce, loss, religious change, etc.).

4. Store the completed document safely

Keep the original in a secure but accessible place.

Let at least two trusted people know, where the document is stored, how to access it and who your primary contact person is.

5. Tell your loved ones about the document

Discuss your final wishes with those closest to you so they understand what is most important to you.

6. Attach additional pages if needed

If you have more detailed instructions such as digital account access, cultural rituals, or personal messages—you may add extra pages.

7. Understand what this document is not

This document does not replace a Last Will and Testament, and it does not distribute legal assets.

It simply guides your family emotionally, culturally, and practically.

8. Sign the document

A signature helps confirm that the document reflects your true wishes. A witness may sign if you wish, but it is not legally required.

DISCLAIMER:

This document is provided for general guidance only and may not cover all legal or compliance requirements for your specific situation. While every effort has been made to ensure accuracy, the creator of this document accepts no responsibility for any errors, omissions, or outcomes resulting from its use. Users should review and adapt the content to meet their own organisational, legal, and industry-specific needs. When necessary, seek professional advice. Bilnor Staffing Solutions (Pty) Ltd. accepts no liability for any errors, omissions, or consequences arising from the use of this template.

Final Wishes Document

1. Personal Details

Full Name:	
ID Number:	
Address:	
Primary Contact Person After My Death:	

2. Funeral or Memorial Service

Type of service I prefer (funeral, memorial, celebration of life, none):	
Location / Venue preference:	
Religious / non-religious:	
Speakers I would like (if any):	
Music / Songs / Hymns:	

3. Burial / Cremation Preferences

- ☐ Burial
- ☐ Cremation
- ☐ No strong preference

If burial – cemetery and grave preferences:

If cremation – what should be done with my ashes (location, division, etc.):

4. Organ Donation & Body Use

Refer also to my Living Will. Organ donation wishes (if any):

Use of body for teaching/research:

- ☐ Yes
- ☐ No

5. Cultural / Religious Instructions

Important rituals, traditions, or customs I want followed:

Scriptures, prayers, poems, or readings:

6. People to Notify

List key people and their contact numbers who must be notified:

Contact 1	Name:	Cell:
Contact 2	Name:	Cell:
Contact 3	Name:	Cell:

7. Personal Belongings & Keepsakes (Non-legal)

These wishes guide my family but are not a legal Will. Items and to whom I would like them to go:

8. Digital Life

My wishes regarding social media accounts, email accounts, and digital files:

9. Messages to Loved Ones (Optional)

You may write brief messages here, or indicate where sealed letters are stored:

10. Signatures

Signed at _____ on this _____ day of _____ 20_____

Signature of Declarant: _____

Witness: (Optional) _____

Signature: _____ Date: _____